

LIBRARY BOARD OF DIRECTORS
SOMERS PUBLIC LIBRARY BOARDROOM
SPECIAL MEETING MARCH 9, 2009

PRESENT: Tiffany Daly, Mike Gotta, Robin Provencher, Charlotte Stopa, Shirley Warner and Library Director Francine Aloisa.

ABSENT: Lois Lindell (exc), Dee Moak (exc), Andy Phillips, and Laurel Welliver.

Meeting called to order by Chairwoman Shirley Warner at 6:34 p.m.

Approval of Minutes: Minutes of the regular meeting of January 5, 2009 and of the special meeting of February 9, 2009 were reviewed and corrected. Motion to approve minutes of January 5, 2009 and of February 9, 2009 was made by Mike Gotta, seconded by Tiffany Daly and approved unanimously.

First Audience to Citizens: None

Treasurer's Report: Treasurer's reports were reviewed and filed for audit.

Correspondence: Shirley Warner advised that she has submitted three bills for electricity usage to Cutter Enterprises, two of which have been paid (totalling over \$2,000.00) however we are still waiting to see this credit reflected in the Town budget report.

Financial Business:

- a. Approval of invoices: Motion to approve payment of invoices made by Robin Provencher, seconded by Mike Gotta and approved unanimously.
- b. Year-to-date budget: Reviewed and accepted by the Board.

Committees:

- a. Investment: No report at this time.
- b. Budget FY 09-10: Francine Aloisa advised that our proposed budget will be considered by the Board of Finance at its March 16, 2009 meeting, and that she has discussed with all staff that no salary increases are anticipated for the coming fiscal year due to the economic forecast.

Building Program:

- a. Building Committee:
 - 1. Update on progress: Shirley Warner advised that she and Francine Aloisa opened 13 bids for furniture, shelving, etc. which are currently being reviewed, and that sheetrocking and taping as well as masonry work for the fireplace are all underway in the new section of the building.
 - 2. Closing and move into Phase 1 space: Francine Aloisa advised the Board that the current plan is that from April 6th through April 27th there will be no access to the parking lot or the current entrance to the building. Instead there will be temporary access to the building from the rear with parking available in the elementary school's overflow parking area. From April 27th through May 18th the entire building and site will be closed to the public - only the staff will have access for packing in preparation to move into the new section of the building. From May 18th through August 28th the new building area and the parking lot will be open to the public utilizing the new entrance. At that time the current library area will be closed to the public. Cutter Enterprises expects to have the project completed by August 28th.

The new all purpose room, however, may not be available for public use until the construction project is completed as space is needed for storage during renovation of the current library area.

The Board discussed the possibility of an "adopt a shelf" program where patrons would agree to store a collection of books for five or six months until construction is completed. The members consensus was that this would be a viable option to avoid additional costs that would be incurred to rent storage space.

The Board also discussed the moving companies estimate and scope of work in moving shelving, computers, and collections into the new section of the building.

b. Kibbe Fuller - Children's services: Francine Aloisa reported that this arrangement is proceeding nicely to date.

c. Fundraising:

1. Report from committee: No report at this time.

2. Grants: Shirley Warner reported that she received verbal notification from the Hartford Foundation for Public Giving that they have recently awarded a grant for the expansion project and expects the paperwork to be forthcoming.

Policy Review: Mike Gotta has prepared detailed information in regard to updating the library's technology policies, but the Board agreed that this agenda item will remain in abeyance until the Fall once the entire project is up and running and we know specifically what equipment we will be operating.

Old Business: None

Director's Report: Francine Aloisa reviewed her report for the preceding month which was accepted by the Board.

New Business: The Board discussed whether to reschedule the April 6th regular meeting as Francine Aloisa will be unable to attend and agreed to maintain the current meeting schedule.

Second Audience to Citizens: None

Adjournment: With no further business to be considered, Shirley Warner declared the meeting adjourned at 7:17 p.m.

Respectfully submitted,
Robin Provencher
Acting Secretary

MINUTES NOT OFFICIAL UNTIL APPROVED AT A SUBSEQUENT MEETING